

**Minutes of a Meeting of the Committee of the Evesham and District u3a
held on Monday 18 May 2026 at 10.00 am**

Present: Ros Gowers (RG) (Chair)
Alan Chambers (AC)
Cath Cox (CC)
Diane Nicholls (DN)
Claire Henderson (CH)
David Daniels (DD)

Also Present: Graham Smith
Ian Brown

Item	Minute	Action
1.	Apologies for Absence Helen Hutt (HH) and Lorna Slaughter (LS) sent apologies for absence.	
2.	Introductions Introductions were made for the benefit of Ian Brown, a member observing the Meeting.	
3.	Minutes of the Meeting held on Monday 15 April 2026 With amendment to the circulated draft, the Minutes of the Meeting held on Monday 15 April 2026 were agreed as a correct record for signature by the Chair.	
4.	25th Anniversary of Evesham and District u3a LS submitted a written report on plans for 25 th Anniversary celebrations. The Deputy Mayor would be attending the picnic in the park. Arrangements were in place for First Aid, parking, and litter picking. LS would send out an email reminder. TAT Communications had requested photos. Competitions and digital training had been launched. Events organised by individual groups were mentioned. Committee Members volunteered to accompany the Deputy Mayor. DD reported that he was hoping to hear shortly about arrangements for a concert of classical music.	

5.	Committee Succession The next Meeting of this Committee would review its likely make up following the AGM.	
6.	Groups Liaison There had been a number of changes in the leadership of groups. RG would check that the website reflected these changes. The Croquet Group had folded and equipment would be handed over to the Committee. Recently two Group Leaders had indicated that the group would be discontinued as they were standing down and there was no successor. In these circumstances the Committee should be contacted and this message needed to go to Group Leaders.	RG
7.	Group Leaders Guide The revised Group Leaders Guide had been branded and should be on the website now or shortly.	
8.	New Members Meeting 24 members had responded to the invitation to the meeting for new members of whom 13 had attended on 13 May. There had been good social interaction and volunteers had come forward for the Support Group. The next meeting would be arranged for late September/ early October. AC would check available dates at the church.	AC
9.	Outside Events An unmanned stand had been placed in St Lawrence's church for the Evesham medieval market. All copies of the newsletter placed on the stand had been taken. Involvement in no other outside events was currently planned.	
10.	Finance Report Current Account: £736.30 Savings Account: £14,537.86 Concert Group Account: £601.86 Groups Account: £2,786.51 PayPal: £100.96 In April the TAM Magazine invoice for £3,200.40 and the Beacon Licence Fee of £1,280 had been paid.	

	The TAT capitation fee of £4,648.00 had been paid. It was intended to leave funds in the PayPal account to avoid fees. £46.80, incorrectly deposited, would be transferred from the Current Account to the Groups Account. An invoice for £81 outstanding for June 2025 had still not been received. June 2026 concert tickets had been paid for. The balance now was for coaches and drivers' tips for the concert at the end of June Wallace House had updated its accounting software and appeared to be having further issues. An invoice outstanding for June 2025 had still not been received There had been issues with invoices from Bengeworth Church House. As this venue was no longer used, there would be no further invoices from it. The Committee approved payment of an invoice for the Classic Cinema Group pending receipt of the funds from a group member who was currently ill. DD indicated that the Concert Group might need to review how transport costs were divided between members to make sure that a shortfall was avoided.	
11.	Finance – End of Year Accounts DN would be meeting the Independent Examiner this week so the accounts should be ready for circulation for the AGM.	
12.	Finance – Access to Accounts DD would have read only access to the accounts while covering HH's role. Any further decisions about access would be deferred for consideration by the new Committee.	
13.	AGM Preparation For the AGM to be held on 1 July, AC indicated that he would need the required reports before he went on leave. Payment for printed copies had been arranged.	
14.	Monthly Meetings LS reported in writing that approximately 60 had attended the last talk.	
15.	Membership Report HH submitted a written report: At 17 May 2026 there were 1281 members:	

	Associate 33 Individual 661 Joint 504 Life 1 Visitor 82 96% used email. At 17 May, there were 93 outstanding renewals, including 3 Associates and 2 Visitors.	
16.	Review of Policies RG reported that she had reviewed the Equality, Diversity and Inclusion Policy and was satisfied that no changes were required.	
17.	Documents on the Website Further to Minute 16 of the last Meeting, AC indicated that he had gone through the documents on the website and found two with incorrect details. One had now been changed; the other was a policy document currently subject to review.	
18.	Year Planner The Committee considered items in the Year Planner for this and next month and found all items had been covered except the Living Well Event about which nothing had been heard. The Year Planner would be amended to include the next meeting for new members and to remove the Living Well event.	
19.	WhatsApp Communities A proposal was received by the Committee to set up a WhatsApp Community which would gather all the different u3a WhatsApp groups together. The Committee decided that it needed more information about how the u3a would benefit from another level of communication.	
20.	Support Group As sufficient members had come forward to make this group viable, a named individual would be approached to lead it and it would be set up on Beacon.	

21.	Assets Arrangements were made to collect a gazebo and croquet equipment currently in the possession of a member of the u3a. There was a brief discussion about the storage of large u3a assets.	
22.	Date of Next Meeting The date of the next Meeting was confirmed for Monday 15 June 2026 at 10am at Evesham Rowing Club.	