

**Minutes of a Meeting of the Committee of the Evesham and District u3a  
held on Monday 15 September 2025 at 10.00 am**

**Present:** Ros Gowers (RG) (Chair)  
Alan Chambers (AC)  
Diane Nicholls (DN)  
David Daniels (DD)  
Cath Cox (CC)  
Lorna Slaughter (LS)  
Helen Hutt (HH)

**Also Present:** Graham Smith

Item	Minute	Action
1.	<p><b>Apologies for Absence</b></p> <p>Claire Allen (CA) sent her apologies for absence.</p>	
2.	<p><b>Minutes of the Meeting held on Monday 12 August 2025</b></p> <p>With an amendment to the circulated draft, the Minutes of the Meeting held on Monday 12 August 2025 were agreed as a correct record for signature by the Chair.</p>	
3.	<p><b>Committee and Committee Roles</b></p> <p>AC indicated that it was his intention not to seek election as a Trustee at the next AGM.</p> <p>Further to Minute 3 of 12 August 2025, HH suggested that the best time to start shadowing would be when membership subscriptions were due for renewal.</p>	
4.	<p><b>Group Liaison</b></p> <p>Mention was made of the change of leadership arrangements in two groups.</p> <p>The Classic Cinema Group had asked the Committee to promote or advise on the promotion to members and the wider public of its initiative in showing classic films at the Regal Cinema. The Committee suggested wider internal promotion, including establishing a 'Regal list' of members who might be interested in attending films at the cinema, but not in becoming members of the group.</p>	

<p><b>5.</b></p>	<p><b>Group Leader Meetings</b></p> <p>29 Group Leaders had indicated their intention to attend on 17 September and 26 on 18 September.</p> <p>The agenda was discussed and finalised. RG would produce it for the events.</p> <p>Arrangements on the day were discussed and agreed.</p> <p>HH and DD would between them talk about Cotswold Link.</p>	<p>RG</p>								
<p><b>6.</b></p>	<p><b>Cotswold Link</b></p> <p>CA submitted a written report of the Cotswold Link meeting held on 11 September. The Committee thanked her for its comprehensive content.</p>									
<p><b>7.</b></p>	<p><b>TAT AGM</b></p> <p>DN was nominated to attend the TAT AGM on behalf of the Committee and to exercise her discretion to vote on its behalf.</p>	<p>DN</p>								
<p><b>8.</b></p>	<p><b>Finance</b></p> <p>DN reported as follows:</p> <p>Bank balances:</p> <table data-bbox="240 1279 1157 1444"> <tr> <td>Branch current account:</td> <td>£5426.36</td> </tr> <tr> <td>Branch Savings account:</td> <td>£5002 (including £2 interest)</td> </tr> <tr> <td>Groups account</td> <td>£1193.50</td> </tr> <tr> <td>Concert Group account</td> <td>£1228.14</td> </tr> </table> <p>The Savings account, to hold Branch reserves, allowed immediate withdrawal and currently paid 0.7% interest.</p> <p>TAT had reported that its Trading Arm had made sufficient profit for it to avoid having to raise capitation fees from branches.</p> <p>Another Gift Aid submission to HMRC was due. Resolution of the outstanding Gift Aid claims was slowly making its way to a conclusion.</p> <p>From a meeting of Cotswold Link Treasurers, it was apparent that interpretation of financial guidelines differed quite considerably.</p>	Branch current account:	£5426.36	Branch Savings account:	£5002 (including £2 interest)	Groups account	£1193.50	Concert Group account	£1228.14	
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9.	<p><b>Monthly Meetings</b></p> <p>Further to Minute 8 of 18 August 2025 LS reported that an IT issue had prevented transfer of existing arrangements to AC. That should shortly be resolved.</p>	
10.	<p><b>Membership</b></p> <p>HH reported that at today's date there were 1198 current members.</p> <p>Individual 600  Joint 481  Visitor 79  Associate 37  Life 1</p> <p>1132 used email.</p> <p>She mentioned that she had received a membership application form with no subscription and a joint subscription with no application form. The Committee advised on taking things forward.</p> <p>HH mentioned there was duplication of standard letters on Beacon and that she intended to go through them with the intention of deleting the unnecessary ones.</p> <p>AC indicated that Beacon had now been changed to reflect the alteration of the membership year.</p>	
11.	<p><b>Policies</b></p> <p>The Finance Working Group would review Finance Policies at a meeting before the end of the year.</p>	
12.	<p><b>Year Planner</b></p> <p>AC indicated that he would update the Year Planner to reflect changes to the membership year, including when the part year subscription could be paid.</p> <p>Preparation for the Open Day should be an agenda item for the next Committee meeting.</p> <p>Preparation of articles for the December newsletter should be done next month.</p>	AC

	All other matters mentioned in the Year Planner were in hand or had been completed.	
<b>13.</b>	<b>Confidential Item</b>  The Committee considered a potential conflict of interest matter and advised RG on taking matters forward.	RG
<b>14.</b>	<b>Notice Boards</b>  AC reported that he had been given, as assets of the Branch, a number of notice boards that had been used by a group that no longer operated. The boards had on them material from a display made by the group. The Committee advised on disposal of the material.	
<b>15.</b>	<b>Correspondence</b>  a) The Pershore u3a Aviation Group had requested that it be made known to members of this Branch that it was seeking additional members. The Committee agreed to that this could be mentioned on the Facebook pages. DD to forward details to Alun Edwards.  b) The Committee had been informed that regional representative on the National Council Rob Rowberry had resigned from the Council.	DD
<b>16.</b>	<b>Date of Next Meeting</b>  The date of the next Meeting was confirmed for Monday 20 October 2025 at 10am at Evesham Rowing Club.	