

**Minutes of a Meeting of the Committee of the Evesham and District u3a
held on Monday 19th May 2025 at 10.00 am**

Present: Ros Gowers (RG) (Chair)
 Alan Chambers (AC)
 Diane Nicholls (DN)
 Lorna Slaughter (LS)
 Claire Allen (CA)
 David Daniels (DD)

Item	Minute	Action
1.	<p>Apologies for Absence</p> <p>Apologies for absence were received from Cath Cox (CC), Helen Hutt (HH) and Graham Smith.</p>	
2.	<p>Items for Consideration under AOB</p> <p>No items were put forward.</p>	
3.	<p>Minutes of the Meeting held on Monday 17 March 2025</p> <p>The Minutes of the Meeting held on Monday 14 April 2025 were agreed as a correct record and signed by the Chair.</p>	
4.	<p>Branch Roles</p> <p>The Succession Plan was discussed. Future roles will be discussed at the June Committee Meeting once Trustees have been elected at the AGM. RG, AC (as Secretary), DN and CA are willing to continue in their current roles. Vacancies that need to be filled urgently are; group Co-ordinator and Vice Chair, the latter being an Officer role under the Constitution.</p>	

<p>5.</p>	<p>Preparation for Branch AGM on 4 June 2025</p> <p>AC confirmed the notices had been sent out by email and by post in the timescales laid out in the Constitution.</p> <p>RG apologised, that due to unforeseen circumstances she be unavailable to chair the meeting. She will try to do a video summarising the Trustees' Report, but if this is unachievable AC will do a precis. It was agreed that AC will chair the meeting.</p> <p>The attendance required for quorum will be based on full members only, not visitors or associates. The total number of full members at the time of the Committee Meeting was 1047.</p> <p>DD is to say a few words on what it is like to be on the Committee to try and encourage more members to join.</p> <p>AC to email the Group Leaders with attached Proxy Form stressing the importance of quorum and the use of Proxy Vote to help make the meeting quorate.</p> <p>The following have been nominated and seconded as Trustees for 2025/26.</p> <table border="1" data-bbox="236 943 1369 1332"> <thead> <tr> <th>Name</th> <th>Proposed</th> <th>Seconded</th> </tr> </thead> <tbody> <tr> <td>Ros Gowers</td> <td>Alan Chambers</td> <td>Claire Allen</td> </tr> <tr> <td>Alan Chambers</td> <td>Diane Nicholls</td> <td>Lorna Slaughter</td> </tr> <tr> <td>Claire Allen</td> <td>Diane Nicholls</td> <td>Alan Chambers</td> </tr> <tr> <td>Diane Nicholls</td> <td>Ros Gowers</td> <td>Lorna Slaughter</td> </tr> <tr> <td>Lorna Slaughter</td> <td>Claire Allen</td> <td>David Daniels</td> </tr> <tr> <td>David Daniels</td> <td>Lorna Slaughter</td> <td>Diane Nicholls</td> </tr> <tr> <td>Cath Cox</td> <td>Ros Gowers</td> <td>Claire Allen</td> </tr> <tr> <td>Helen Hutt</td> <td>Alan Chambers</td> <td>David Daniels</td> </tr> </tbody> </table> <p>There are 6 key roles, but ideally the Committee would have 12 members.</p>	Name	Proposed	Seconded	Ros Gowers	Alan Chambers	Claire Allen	Alan Chambers	Diane Nicholls	Lorna Slaughter	Claire Allen	Diane Nicholls	Alan Chambers	Diane Nicholls	Ros Gowers	Lorna Slaughter	Lorna Slaughter	Claire Allen	David Daniels	David Daniels	Lorna Slaughter	Diane Nicholls	Cath Cox	Ros Gowers	Claire Allen	Helen Hutt	Alan Chambers	David Daniels	<p>AC</p> <p>AC</p> <p>DD</p> <p>AC</p>
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<p>6.</p>	<p>Group Liaison</p> <p>After work by the Group Mentors, the Science and Engineering Group is to continue. Members of the group are grateful for the work put in by the mentors. Discussions are ongoing as to who is to be the leader.</p> <p>The status of Walking Cricket was discussed with its leader. It is currently run by Worcestershire Cricket Club and not a u3a group as such. It was is to be shown as suspended on Beacon and removed from the website, but to remain in case WCC funding is withdrawn.</p>	<p>AC</p>																											
<p>7.</p>	<p>Upcoming Events</p> <p>Evesham Living well Event – 26th June 2025 at Evesham leisure Centre.</p>																												

	<p>Committee members to attend in 2 -hour slots. AC/RG (inc. set up) – 09.00 – 11.00 DN – 11.00 – 13.00 LS – 13.00 – 15.00 CC to be approached to see if she can assist LS DN to ask members of her group.</p> <p>An unmanned table was set up at the Medieval Market. Some membership forms were taken, but the Committee confirmed its decision not to attend the Battle of Evesham event in August.</p> <p>LS and CC attended the Bringing Communities Together event at Wallace House on 10 May.</p> <p>The banners are to be provided to Alun Edwards for the inaugural Classic Cinema event at The Regal.</p>	<p>LS DN</p> <p>AC</p>
<p>8.</p>	<p>Document Storage</p> <p>AC has purchased a laptop on behalf of the u3a. This can be used for document storage and presentations at the open meetings.</p>	
<p>9.</p>	<p>Finances Account Balances 15/5/25 Current £11,865.60 Groups £1,070.80 CG £1,054.25</p> <p>Notes – Current</p> <ul style="list-style-type: none"> • Charge for Siteworks received £50 • New members fees (20 since 1 April) received £231. If continues will exceed £1,200 shown in budget. <p>Notes – Groups</p> <ul style="list-style-type: none"> • 18 of 37 now in the system. <ul style="list-style-type: none"> ○ Includes all Wallace House/Cropton Hall ○ None received for Unitarian Chapel/Rowing Club/Offenham ○ Have not had a response from 4 where have had response from others at same hall ○ 3 pay termly in arrears • Healthy balance due to 2 deposits from Concert Band and Singing for Pleasure (£360) and £340 in Pickleball account. Have funds for others awaiting invoice. 	

	<ul style="list-style-type: none"> Issue being discussed with Yoga 2 in relation to whether teacher is responsible for hall hire and has insurance <p>Notes – Concert Group</p> <ul style="list-style-type: none"> Meeting held with 2 Davids to handover to Claire. Refund system resolved – refund original ticket holder. Very little activity at the moment – apart from a couple of refunds. <p>Accounts examined by Carla and approved. Revised budget put together using updated figures where payment already made. On course for circa £7,000+</p>	
10.	<p>Monthly Meetings</p> <p>Speakers were now arranged for most of 2026.</p> <p>AC has handed over the organisation of future meetings to LS, who is now the named Programme Co-ordinator.</p>	
11.	<p>Membership</p> <p>At 19 May there were 1,156 current members of which 76 were visitor members and 33 were associate members.</p>	
12.	<p>Review of Policies</p> <p>All are up to date.</p> <p>Risk Assessments are required for Committee Meetings at Wood Norton and open meetings/AGM at the Methodist Church. DN to sort.</p>	DN
13.	<p>Year Planner</p> <p>AC indicated that everything in the Planner for this month had been covered at this Meeting.</p>	
14.	<p>Date of Next Meeting</p> <p>The date of the next Meeting was confirmed for Monday 16th June 2025 at 10am at Richmond Wood Norton.</p>	